



## Board of Directors Meeting Agenda

Thursday, Oct 31, 2024

Board Meeting Minutes

Location: Zoom 12:00pm EST

<https://us06web.zoom.us/j/87986008892?pwd=8Y5O6VLLa5Rp2kJTh88lbFoyrW4E7b.1>

password: lcaboard

Attendance: Taft Morley, President; Jason Guffey, Vice President; Kelly Headd, Treasurer; Valerie Croce, Secretary; Wayne Muhammed, Principal; Beverly Sipe, Asst, Principal; Tyishia Edwards, Director of Operations; Andressa Alamni, PTO; Janet Pierson, Parent

1. Call to Order - 12:06pm
2. Reading of Mission Statement: Lakeside Charter Academy, in partnership with parents, will cultivate engaged learners through scholarship, leadership, and citizenship
3. Reading of Conflict-of-Interest Statement
4. Approval of the 09-26-24 Board Meeting Minutes
  - o Motion - Jason G.; 2<sup>nd</sup> Valerie C.
5. Public Comments – none
6. Board Training – Valerie Croce
  - a. Topic: 2025-26 Topic Recommendations
    - Yearly review of Curriculum, Board and Admin Evaluations, Bylaws and Charter Agreement
    - In addition, we will do an onboarding for new members including Governance Training
    - Valerie C. will send out draft of calendar and who will present each topic
7. Principal Report
  - a. Enrollment Update, lottery, marketing and enrollment plan, processes, initiatives, projections, etc.
    - Current 221 students; some past families are reaching out and requesting meetings with Administration
  - b. Staffing
    - Conducted deep dive into testing data; goal is to fill in the learning gaps using staff we currently have and identify who we can utilize in what specific areas
  - c. Facilities Report, Enrollment Report, Marketing Report
  - d. Report on our academic progress, benchmark testing and trending, Pillars, etc.
    - Working with a math consultant to help with staff professional development, possibly as soon as November
  - e. Charter School Review Board Discussion (Review of Presentation)
    - November 11 @ 10am – special meeting to review presentation
    - Other agenda items: vote on school improvement plan; approve 10/31 minutes
8. Director of Operations Report
  - a. Budget Reports - we are shaving spending in every area possible, the most spending is happening with building repairs and maintenance.
    - Acadia conversation – not efficient at getting info that we need; not saving us money or time which was the original goal to hire them versus conducting these items in-house



- Next steps: board to review contract, notify rep's supervisor meeting (we're looking elsewhere and here's why), reach out to Eddie Goodall for new contract; last resort is bring in-house
  - Tyishia E. to send Board the Acadia contract and list of bullet points of contention; Jason to set-up a meeting with Acadia and review issues for resolution
  - Tyishia E. to follow-up with Audit questions – need to be clear because the interview will ask us, specifically if they are reporting a deficit
  - IRS letter – the EIN # shows a different school so we can't access the info we need to resolve this
  - Valerie C. to send over list of past chair/officer names to Tyishia E. so she can “unlock” the acct
- b. Building rentals are being promoted and two possibilities are in the pipeline to rent (short term)
- c. Grants are still being sought out and applied for. Title II Grant application has been submitted.
- e. 2021-2024 Title II Review is 10-31-2024 - been in constant contact with NCDPI and Mr. Paul Perotta to ensure that things go as smoothly as possible
9. School Contingency Plan (follow-up from last month's meeting)
10. Building related matters (School grounds, Projects)
11. PTO Update – none
11. Closed Session - Pursuant § 143-318.11 section 6; in relation to employee personnel  
(entered: 1:18pm; back into Open Session 2:10pm)
12. Other Business – Jason G. and Muhammad to work together on end of year school surveys
- 13.. Adjourn\* 2:13pm

**\* Requires Board Action**

Posted by: \_\_\_\_\_