



Lakeside Charter Academy, in partnership with parents, will cultivate engaged learners through scholarship, leadership, and citizenship

Agenda: Lakeside Charter Academy

January 25, 2024 12 pm

Regular Board Meeting Minutes

Board of Directors Meeting

<https://us05web.zoom.us/j/89905508740?pwd=Sk5weEtseVNIVG83RnVJMfdJY2F2Zz09#success>

Attendance: Taft Morley, President; Billy Davis, Principal; Valerie Croce, Board Member; Kelly Headd, Board Member; Angela Hansen, Board Member; Jason Guffey, Vice President; Walter Bowers, Board Member; Emmaleen Muldoon, Board Member; Tyishia Edwards, Business Manager; Tekia Scales, HR Specialist; Andressa Alamini, PTO; Jay Sharp, public; Jessica Berlo, public; Breanne, public; Tara, public

January 25, 2024 | 12:12 PM EST

1. **Call to Order**
2. **Reading of Mission Statement:** Lakeside Charter Academy, in partnership with parents, will cultivate engaged learners through scholarship, leadership, and citizenship
3. **Reading of Conflict-of-Interest Statement**
4. Public Comments – Parental comments – PTO (Andressa) She is making comments as a parent, and she sent in her comments in writing. Mr. Crossman – unable to bring his concerns to the board as he is at work.
5. **Audit** - Mr. Foster for financials is not able to make it. He is unable to be here. Billy asks to discuss the audit. Jay Sharp is here to talk about the audit report. There is a full audit report that can be accessed upon request. Audit for 2023 has been issued and taxes will be filed. Results: scope and timing on track, no material or deficiencies noted. Audit adjustments for ERC credits. No policy changes, there was a depreciation of estimates, no difficulties, or disagreements. Valerie wanted to know what support services were and Jay explained that those come from administrative costs and are not considered instructional.
6. **Principal Report**
 - a. 401K update and revising for staff – revisions of timing on joining on a quarterly basis and increasing the match; entry date on joining is no longer monthly but quarterly; the match is now 4% from 2%, the vesting is only for new employees, existing employees are already grandfathered in. Need board approval for changes to 401K. - **Approved**
 - b. Enrollment Update – 257 students currently; those who have left (10%) there are variety of reasons such as transportation, services not offered, other school is a better fit.
 - c. Lottery update – 232 new students in the lottery, it is kindergarten heavy in the lottery
 - d. Renewals for 2025 – starting process
 - e. Applications for next school year – 232 applications for next school year
 - f. Various meetings and performances for students, pet supply drive, animal shelter field trip and teacher supply drive, pillar showcase
 - g. Question from Valerie about the difference between PTO and parent committee, PTO performs fundraising activities, parent committee just gathers parents to help with fun activities. Emmaleen

offered to cover 3rd grade for a lunch break, and it wasn't allowed because she is not a trained teacher. Billy doesn't allow replacements for liability reasons. He is supportive of partnering up with teachers to help them.

- h. Staffing issues should be discussed in the closed meeting. New resignations and new hires should be discussed in closed session.
- i. Staffing hires and terminations: Savannah Mireles 4th grade; Ashley Crawford EC Director; Terminations Marybeth Eibl – 4th grade teacher, Beverly Sipe – EC Director. – **Approved New Hires**
- j. Valerie asked if Tekia can perform exit interviews for data purposes.
- k. Needs approval of 2024-25 calendar year - **Approved**

7. **Business Manager Report**

- a. Budgets Reports – available in the office; the budget reflects the negative balance is because of fixing the floor; needs approval for budget – table until next time to understand why we are reapproving the budget
- b. Budget Adjustment for a curriculum coordinator position at \$35,000; needs approval - **Approved**

8. **Building Purchase**

- a. Building purchase proposal – Kelly wanting to push the decision to next time to see what the lottery numbers will increase and what the actual budget is to make an actual decision. If we don't choose the proposal, the lease stays the same and will increase. We are projecting a 20% increase in student enrollment. Our goal is to increase to 325 students for 2024-2025. How realistic is it to get to 400 students? Valerie asks to do more research to decide next board meeting. **Table the discussion for next board meeting.**
- b. Retaining Wall – safety problem and what are we doing about the retaining wall. It needs to be fixed. If we are using the reserves for the coordinator, can we use the reserves to fix the wall. Taft asks for the landlord to split the cost with the school. The bids have been all over the place to fix the wall. We need to either get the wall fixed and perhaps we need to re-bid. We will move forward to asking the landlord to split the costs to fix the wall.
- c. School has a new pledge of allegiance in the mornings? Each day after the pledge of allegiance, Billy asks the students to do the Lakeside allegiance. He reads and has the students repeat the Lakeside allegiance.

9. **Board Member Discussion - Pursuant § 143-318.11 section 6; in relation to employee situations – In closed session**

10. **Adjourn – 3:11 pm ET**