



Board of Directors Meeting Agenda

Thursday, January 23, 2025

Board Meeting

Location: Zoom 12:00pm EST

<https://us06web.zoom.us/j/85939078878?pwd=LAGTtpPWziDbU1XGDIWlFRpCZLv6QW.1>

password: lcaoard

1. Call to Order (12:04pm)
2. Reading of Mission Statement: Lakeside Charter Academy, in partnership with parents, will cultivate engaged learners through scholarship, leadership, and citizenship
3. Approval of the 11-21-24 Special Board Meeting Minutes
 - Motion: Angela H.; 2nd Jason G.
4. Reading of Conflict-of-Interest Statement
5. Public Comments - if any signed up
6. Charter Renewal/Audit Items
 - Reissued audit and now awaiting approval; specifically, the lease wording which was not an accurate description but has since been amended
 - Feb 10/11 – follow-up NCDPI Board Meeting; Admin and Board should be in attendance
7. Principal Report
 - a. Enrollment Update, lottery, marketing and enrollment plan, processes, initiatives, projections, etc.
 - NC Check-Ins have been complete – (testing results in report) – most subjects were improved from last testing results; math needs additional focus
 - To help improve math scores, 3-8th grades are working with a Math coach (Title II budget line item)
 - Continued Professional Development and coaching teachers in the classroom
 - Action Item: Wayne M. to present to the board a more detailed review of the school improvement plan (i.e. this is the data, here's how we are going to measure/review it, improve it, etc.)
 - Action Item: Wayne M. to remove charts from the testing results to protect student anonymity
 - Marketing
 - o daycare center outreach and pre-K tours; spring events planned; neighborhood canvassing
 - o Action Item: Valerie C. to work with alumni students/parents to collect testimonials
 - Lottery concludes the end of February; intent to returns will go out the end of January
 - b. Staffing - new staff Letisha Butler, Bus Driver & Jaelynn Davis, EC Teacher*
 - * ratify the hiring of new staff
 - Motion: Kelly H.; 2nd Jason G.
 - Staff morale appears to have improved; lots of staff involvement with school events
 - c. Facilities Report, Enrollment Report, Marketing Report
 - d. Report on our academic progress, benchmark testing and trending, Pillars, etc. .
 - e. 2025-26 School Calendar approval (changes, etc) *
 - tabled for a vote at February's meeting
 - Action Item: Mary Katherine S., Angela H. and Jason G. will work with Wayne M. to review the academic calendar; additional days needed



f. Conflict of Interest Policy (no changes) *

- Motion: Mary Katherine S.; 2nd Jason G.

8. Business Manager/Finance Committee Report

a. Finance Committee/Budget Reports

- projecting a deficit so a spending freeze is recommended
- low class sizes need to be removed from marketing (i.e. class of nine students is not cost effective)
- meeting to be scheduled how to finish out the year with a smallest deficit as possible

b. 2024 Title II Review has been conducted and completed. Letter sent to BOD (12.17.24)

c. Edwards will be attending the School Business Conference in Greensboro NC February 10-13 to gain more knowledge about NCDPI's School Business Operations, etc.

9. Building related matters - continued HVAC and roofing issues. Quotes obtained for roofing leaks.

10. Other Business

11. Adjourn* (1:37pm)

- Motion: Mary Katherine S.; 2nd Jason G.

*** Requires Board Action**

Posted by: _____