



Board of Directors Meeting Agenda

Regular Board Meeting

April 24, 2025

Location: Zoom 12:00pm EST

<https://us06web.zoom.us/j/85939078878?pwd=LAGTtpPWziDbU1XGDIWlRpCZLv6QW.1>

password: lcaboard

1. Call to Order (12:05pm)
2. Reading of Mission Statement: Lakeside Charter Academy, in partnership with parents, will cultivate engaged learners through scholarship, leadership, and citizenship
3. Reading of Conflict-of-Interest Statement
4. Approval of the 3.27-2025 Regular Board Meeting Minutes & Closed Session Notes
 - a. Motion: Angela H.; 2nd Valerie C.
5. Public Comments - if any signed up
6. Principal Report
 - a. Enrollment update, lottery, marketing and enrollment plan, processes, initiatives, projections, etc.
 - Town Hall with parents was successful, main topic 504 & IEP plans
 - Vision Meeting with parents was not well attended but those who were there, asked questions and it was well received. Wayne may send out presentation to parents.
 - Enrollment – some additions to kindergarten; more concrete # will be provided at the May meeting. Probably will be about 200 students to start next year.
 - Change acceptance time to 3 days and enrollment doc submission to 10-14 days.
 - Testing data shows math gaps in student's learning, specifically middle school students. The math coach has weekly coaching calls, reviews data, shares lessons, etc. so Wayne is hopeful her presence will help bring up math grades.
 - Wayne will reach out to other local charter schools to discuss partnership options to help increase enrollment
 - Wayne to create/submit a marketing plan for the board to review next month. Take some of the ideas we've discussed, how to implement, how's it working, etc.
7. Business Manager/Finance Committee Report
 - a. Finance Committee/Budget Reports
 - Mary Catherine S. will reach out to the landlord to adjust the invoice. We owe 25% of our revenue but that number changes often and has impacted the audit.
 - Acadia needs to also adjust the way they review the lease for auditing purposes
7. 2025-26 School Year Budget*
 - a. conservative on revenue, small surplus
 - b. budget based on current enrollment (around 200 students)
 - c. Motion: Angela H.; 2nd Kelly H.
8. Financial Procedure Review and Approved Changes*
 - a. Effective July 1st
 - Paycheck 12 months a year
 - Paycheck 2xs a month
 - b. At least one board member to approve \$ going out of accounts
 - c. Payroll must be approved by principal
 - d. Motion: Mary Catherine S.; 2nd Jason G.
9. Auditor Change of Hire*



- a. It was suggested that we change auditors. Mary Catherine S. is recommending Rebecca Barr who works with other charter schools. We would have a one-year contract.
 - b. Motion: Mary Catherine S.; 2nd Angela H.
10. Adjourn* (1:04pm)
- a. Motion: Kelly H.; 2nd Jason G.

*** Requires Board Action**

Posted by: _____