Board members present:

Taft Morley, Board Chair

Jason Duffy, Board Vice Chair Angela Hansen, Secretary

Melissa Wise, Treasurer

Staff / Contracted Service Providers present:

Jim Montague, Principal

Susanne George, Business Manager

Parent present:

 Peter Mojica

Call to order: 7:09 pm EST

Mission statement and Conflict of interest policy read

August 27, 2020 Minutes: Approved

1. *Principal Evaluation report – Angela* – will circulate to the board
2. Reports – Principal report: Enrollment (216 in PowerSchool, 212 ADM), Hybrid A/B schedule, Survey on returning to Plan A (70% return, 30% hybrid) K-5 starts October 26 with Stager opening, curriculum (Discovery Edu, Shirley Grammar, iReady, Dreambox). In the beginning stages of renewal process (Q&A done, next is tour)
3. Finance – Business manager
	1. *Review Statements*
	2. *Audit*  - on site done- working on finalizing
	3. *2021 Budget, revised* – will look at in Oct/Nov
	4. *Insurance – update* ­transitioned over, all good with audit
	5. *Letter of Credit status* – waiting on audit
	6. *Grant update – approved – waiting word on July 23 from SBE –* still in process
		1. *Weighted Lottery Amendment Process\**
			1. *Cover letter making the request signed by the board chair and lead admin (if applicable) – see the guidance doc for the specific info that must be included. In addition, you must attach your admissions and lottery policy that has previously sent to and approved by OCS (send to me).*
			2. *Board minutes showing the board voted to approve a motion to request a WL from the State Board of Education.*
			3. *Board minutes showing the board voted to approve the admissions/lottery policy.*
			4. *An amended charter application showing the school now wants a WL (this should be in tracked changes or stricken form) OR the attached template if the original charter application was written prior to 2017.*
			5. *A clean charter with the new language regarding the WL OR the original charter application, if the original charter application was written prior to 2017.*
	7. *Fundraising Status update* – Oct 26 – Nov 6
	8. *Bank Account update and change of banks status* – all clean on Schools end, Acadia is finalizing
	9. *PPP Update and submission documents –* all paperwork is done
	10. *Staffing approval and updates, if applicable\** - approved all staff changes/hires
		1. *Motion* – Melissa
		2. *Second* – Jason
		3. *All passed*

**Board Actions – Approved and Tabled**

No approvals necessary for this board meeting

Meeting adjourned at 7:51 pm EST