



Board of Directors Meeting Minutes

October 26, 2023

Location: Zoom 12:00pm

[Lakeside Charter Board Meeting](#)

Password: LCABoard

1. Call to Order –

- a. Roll – Susanne George – Business Manager
- b. Billy Davis – Principal
- c. Andressa Alamini- Parent and PTO member
- d. Jessica Berlo – Parent
- e. Kelly Headd – Board Member
- f. Tekia Scales – HR Director
- g. Valerie Croce – Board Member
- h. Taft Morley – Board Member
- i. Jason Guffey – Board Member
- j. Angela Hansen – Board Member

2. Reading of Mission Statement: Lakeside Charter Academy, in partnership with parents, will cultivate engaged learners through scholarship, leadership, and citizenship.

- a. Taft Morley Read.

3. Reading of Conflict-of-Interest Statement

- a. Taft Morley references the closed session and Lease as being a potential conflict.

4. Approval of September 28, 2023, Minutes*

- a. Kelly Head makes motion to approve the minutes.
- b. Valerie Croce 2nd
- c. Approved unanimously.

5. Public Comments

- a. Andressa Alamini – (Parent and member of PTO) Addressed the board through public comment regarding the environment of the school and her perception of the most recent school events. Provided updates regarding the school initiatives and PTO events and goals.

6. Principal Report –Billy Davis gave a quick update and appreciation to the PTO for their efforts and assistance in initiatives they plan and carry out for the school. He did provide an update regarding the character parade where students can dress up as their favorite book character. We are starting the benchmark testing next week. This is the first of three times that assists school staff to prepare for EOG.

- a. Enrollment Update
 - i. Current enrollment is 267 vs 279 from last month. ADM is 281.

- ii. Feedback is two are from staff members that have moved on. Two more were for distance, while two more were for transportation issues. Transportation issues have been resolved.
 - iii. Billy asked for potential referrals for substitute bus drivers.
 - b. Staffing*
 - i. Susanne George went over the staffing changes (hirings/resignations). Some of the positions are new and added, and not just replacing some of the resignations.
 - ii. Board members asked some questions regarding the hiring process and what the situation was in order to keep some staff vs. hiring.
 - iii. **Jason Guffey makes motion to approve/ratify the hirings.**
 - iv. **Kelly Head 2nd**
 - v. **Approved unanimously.**
 - c. School Improvement Plan*
 - i. Billy discussed and shared our school plan and the benchmarks we are going forward with. He discussed the timeframe for getting it approved, sent to the state and posted on our website.
 - ii. We list the school values, mission, and initiatives.
 - iii. We have established 5 goals. All schools do this in NC. These goals are worked on over a multi-year period. The goals are based on current needs.
 - 1. Increase composite reading achievement.
 - 2. Increase composite math achievement.
 - 3. Increase composite science achievement.
 - 4. Retain 85% of teaching staff.
 - 5. Reduce the percentage of students who miss 18 days or more. Increase attendance.
 - iv. All schools are required to have a school improvement plan. Separate from the renewal.
 - v. **Angela Aiono makes a motion to approve the school improvement plan.**
 - vi. **Jason Guffey 2nd**
 - vii. **Approved unanimously.**
 - d. 9th grade
 - i. Open discussion regarding the 9th grade addition.
- 7. **HR Report – Tekia Scales**
 - a. Contract- 30-day notice*
 - i. Replace the current notice period of 2 weeks. Time to find a replacement and provide a smoother transition.
 - ii. **Jason Guffey makes a motion to approve the contract notice period change to 30 days.**
 - iii. **Valerie Croce 2nd**
 - iv. **Approved unanimously.**
 - b. TA Contracts
 - i. Table to next meeting
- 8. **Business Manager Report – Susanne George**
 - a. September Budgets Reports
 - i. All sent out previously and reviewed.
 - b. Lottery Applications/New lottery system/Weighted Lottery *
 - i. The lottery opens November 1, and we will remove the option of 9th grade.
 - ii. New lottery system. Concern regarding the weighted lottery. We spoke to OCS to get guidance.

- iii. Weighted Lottery gives 2 chances to different classes of students.
- iv. The NC Access Grant ended, and the board can make changes to keep or discontinue the weighted lottery.
- v. **Jason Guffey makes a motion to remove the weighted lottery.**
- vi. **Valerie Croce 2nd**
- vii. **Approved unanimously.**
- c. Retaining Wall update
 - i. Working with landlord to get replaced, but it is not happening quickly. We need to push to get a solution.
- d. Heat/Air System update
 - i. The software is older, and we are trying to fix the heating and air conditioning issues.
 - ii. Jason suggested that we reach out to an acquaintance that can help.
- e. Board applications*
 - i. 3 board applications have come in and we need to review. The applicants were discussed. The board discussed bringing on another parent as a board member. Walter Bower was specifically discussed, and the board considered adding him to the board.
 - ii. **Jason Guffey makes a motion to add Walter Bowers to the board as a board member.**
 - iii. **Valerie Croce 2nd**
 - iv. **Approved unanimously.**
- f. Move November meeting to November 30th.
 - i. Current is on Thanksgiving. We will move next week.
- 9. **Closed Session:** Pursuant § 143-318.11 section 5 that is relation to discussing lease and personnel. *
 - i. **Jason Guffey makes a motion to go into closed session.**
 - ii. **Valerie Croce 2nd**
 - iii. **Approved unanimously.**
- 10. Adjourn*
 - i. **Valerie Croce makes a motion to adjourn the meeting at 2:13pm EST**
 - ii. **Jason Guffey 2nd**
 - iii. **Approved unanimously.**

* Requires Board Action